



Park City Prep Charter School

1550 State Street Bridgeport, CT 06605

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www.parkcityprep.org

Board of Directors Meeting

May 22, 2014

MINUTES

Attending: Bruce Ravage, John Bryk, Ken Flatto, Kesheonia Kirkland, Chris Van Etten, Vicky Boudreau
Absent: Rose Ricahrdson, Vince Galasso, Warren Blunt.

- Meeting called to order at 6:08
- Public Session - No members from the public attended.
- Minutes of the meeting of March 26, 2014 were approved unanimously.
- Financial Update
 - Year to date
 - All financial reports are in order.
 - Year proceeding on target.
 - Projected end of year
 - Will be close to budget; dependent on end of the year bills.
 - Draft of 2014-2015 budget
 - Tentative budget based on current number of seats, not 5th grade expansion.
 - State has increased funding from \$10,500 to \$11,000/pupil
 - A little more money can be allocated to IT account form other accounts based on real spending.
 - Draft also presumes standard yearly increases for staff salaries and bonuses.
- Director's Update
 - Preparations for renovation of 4th floor - The 4th floor has been almost fully demolished in preparation for fit-up for classrooms.
 - Negotiations with landlord
 - Need to come to an agreement with our cost for the fit out.
 - Asking us to contribute toward additional costs of floors 1-3 fit-up, as well.
 - Our initial offer was not accepted by the landlord. We will make a new offer.
 - Status of lawsuit

- Former teacher has brought lawsuit against the school for wrongful termination.
 - Lawyer from our insurer is handling the lawsuit along with another lawyer who we have engaged.
 - Offers from the plaintiff's attorney have been rejected.
 - Student recruitment
 - Filled for new 6th grade with waiting list of over 30 students.
 - Filled for 5th grade for full 96 seats with 10 – 15 student waiting list.
 - Also have a few 7th grade applicants that are siblings.
 - Applications for grants
 - Two applications have been submitted - one for repayment of debt and the other for expansion of high performing charter schools.
 - The school has passed the first hurdle by scoring high enough to be eligible for the money. The bond commission will meet at the end of the month to determine allotment of funds.
 - Recruitment of staff for 2014-2015
 - Current staff is returning.
 - Assistants have been offered teaching positions, as well.
 - Advertising for new assistants for next year, as well as for teachers for our new fifth grade.
 - The new SBAC testing has been completed.
 - Staff evaluation
 - SEED model is proceeding.
 - Complimentary evaluator has finished observing most of the teachers and will complete all observations before year's end.
 - Students and parent surveys will follow.
 - Evaluation of staff includes other professional responsibilities, as well as teaching.
 - Teachers need to put together data to demonstrate the growth of their students.
 - Letters of agreement & compensation for staff for 2014-2015 are being prepared. The Board has tentatively approved new salaries.
 - Holocaust unit of study & guest speaker
 - Former parent gave a presentation regarding her ordeal with the Khmer Rouge.
 - Washington DC: the 8th graders will be going to the Holocaust Museum
 - We have established an educational partnership with Yale Peabody Museum of Natural History and are working on doing the same with Sacred Heart University
 - End of year field trips
 - 8th grade Washington DC is next week.
 - 7th grade NYC trip is June 18th.
 - 6th grade is going to the Fairfield Historical Museum and may be going to Mystic Aquarium.
 - June 26th commencement ceremony will be at new venue - Klein Auditorium
 - Spring musical performance (Highlights from *Grease*) & art show is June 6th & 7th.
- Old Business: Recruitment of additional community members for Board
 - No new business was discussed.

Meeting Adjourned at 7:42

Last School Year Meeting: Thursday, June 19, 2014